

## President's Advisory Council November 6, 2013

Present: Dr. Jeremy McMillen, Brent Archer, Giles Brown, Shelle Cassell, Paula Cavender, Steve Davis, Jeanie Hardin, Donna King, Christy Klemiuk, Lorie Lefevers, Jake McBee, Regina Organ, Gary Paikowski, Debbie Smarr, Tony Stanzo, Mark Taylor, Kim Teel

Absent: Jan Crumpton, Barbara Malone

### East Side of Campus Technology Update

Gary Paikowski reported that mice have interrupted communication for the facilities on the east side of the Main Campus, and that it should be back to normal operation today.

### Technology Planning

Dr. McMillen reviewed the observation report from technology consultant Mickey Slimp. Members discussed support for and concerns about ERP options. Discussion included the results of the ERP study conducted about six years ago; system options that are now available; if a change is made, allow one year to run simultaneously with our current system; time transition to occur in a non-base year.

**ACTION:** Dr. McMillen asked members to seriously consider their commitment to change and share thoughts with him directly, or through their vice president, by next week.

### Transition to 60 Hour Curriculum

Jeanie Hardin initiated dialogue on the preferred timing of transitioning to the 60 hour degree plan. She reminded the group that we are required to implement the new Core Curriculum by Fall 2014, and the 60 Hour Degree plan by Fall 2015. Both new requirements will have an impact on the course offerings and scheduling, catalog revisions, and updates in Degree Audit (POISE). The Core Curriculum has been approved and is ready for implementation. Members discussed the possibility of transitioning to general AA and AS (not AAS) degrees first to address the 60 hour requirement.

**ACTION:** Jeanie Hardin will visit with instructional chairs on details of implementing the 60 Hour Degree earlier than required. Debbie Smarr will confirm with SACS whether we need to deactivate programs or if the transition to general AA/AS degrees is a conversion that doesn't require SACS action/notification.

### Spring-Summer-Fall Schedule Prep, Registration Dates & Catalog Revisions

Spring 2014 registration opened Nov. 4. The class listings are available in pdf and live course search. Summer and Fall registration will open March 3. Summer class listings will be published in pdf and for live course search on Dec. 2. Fall class listings will be due by Feb. 24 and will be

published in pdf and for live course search by Feb. 27. General Catalog revisions and publication dates are pending the decision on when to implement the 60 Hour Degree.

ACTIONS: Jeanie Hardin and Christy Klemiuk will meet to set the 2014-15 Academic Calendar.

### Tuition and Course Fee Discussion

Tuition and fees must be set prior to the first day of registration. No changes are recommended for Spring 2014 and Summer 2014, but they should be reviewed for Fall 2014. Proposed tuition and fee changes should be submitted as quickly as possible so that the Board can discuss them during their January 2014 regular meeting and take action on them in the February 2014 regular meeting.

### New Faculty and Scholarship Requests

Dr. McMillen asked that any requests for new faculty and or student scholarship funds be submitted by Nov. 11, as announced at the October Communications Council meeting.

### Early College High School

Members heard that Tioga High School, which recently opened and currently offers freshman and sophomore courses, is exploring the option of starting an Early College. Dr. McMillen, who has experience starting two Early College High School models, explained that students start college in 9<sup>th</sup> grade by taking one course per semester until their senior year when they complete their college program. He cautioned that adopting this concept requires re-thinking what we know about high school curriculum and what they think of college; however, it can be a great tool to transform lives. Members discussed pros: the school buildings are not yet built and can be designed for this purpose; they are willing to send students to another site; newer state requirements encourage students to pursue either technical or academic interests. The con's include: we can't start one for every high school we serve; it is hard work to get one started and there is no guarantee that it will be successful; faculty credentialing; concerns about co-mingling very young students with college-age students; transportation can be challenging; understanding how ISD funding (average daily attendance) and college funding (contact hour and tuition) is coordinated.

Overall response from the members indicated there was interest in starting small and growing the Early College High School model, and incorporating technical training options for students. First step would be to poll all the area school districts to gauge their interest.

### Announcement and Reminders

- Superintendent's annual meeting (at which time they set Spring Break for the next academic year) will be December 11.

- Strategic Planning Retreat activities are scheduled for Nov. 8, 14 and 15 at the South Campus. Participants are strongly encouraged to come and stay for the entire time, rather than come and go.
- Dr. McMillen announced the relocation of offices: Institutional Effectiveness has moved to the offices in the Sports & Recreation Center; Marketing/ Public Information will be moving into Debbie Smarr's former office (in Giles Brown's office area); HR will be moving into former Marketing/PIO office area; Jeanie Hardin will be moving into former HR area.
- Dr. McMillen asked that members share with him major accomplishments of their area(s) via email by Nov. 11.